



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

To: District Superintendents, Charter Contract Signers, High School Principals, Spring 08 Grant Writers, State Tutoring Coordinator(s), and recent High School Tutors

From: Dr. Karen Butterfield, Associate Superintendent for Academic Achievement
Nancy Konitzer, Deputy Associate Superintendent
Debby Francis, State Tutoring Coordinator

Date: May 22, 2008

Subject: Summer 08 Round of Tutoring Announcement

STUDENT ELIGIBILITY

Seniors (07-08) who did not pass AIMS but have met all other district/state requirements toward graduation must participate in remediation, which could be State Tutoring, in order to be eligible to take the summer AIMS.

TUTORING June 9 through June 23

1. Each eligible student can be tutored a maximum of 20 hours; each tutor is capped at 40 hours.
2. The online program opens on June 9 and closes on June 23 at 3:30 P.M.
3. Tutors a) from districts/charters (LEAs) with approved grants and who have been identified by their LEAs as participating and b) from outside providers (companies) who have been identified as active will be able to enter data online.
4. Tutors must complete new Certificates of Supplemental Instruction for the Summer 08 Round.

GRANT ISSUES

1. The grant application becomes active on May 21 or soon after and closes on June 12, or before if all funds are allocated.
2. All grant applications must be submitted by COB June 12 and approved by June 13 at 3:30 PM.
3. Funds are for tutoring only, which means using codes 1000-6100 and 1000-6200 OR 1000-6300.
4. To calculate your allocation on the required worksheet, the formula is followed by an example project:

$\$800 \times \text{\#students eligible and willing to be tutored}$ ex) $\$800 \times 10 \text{ students} = \$8,000$

Ex) project of **\$8,000**

Function Code	Object Code	Amount	Description
Instruction 1000			
Salaries	6100	6823.03	Alpha School: tutor stipends for 30 students at \$34.12/hr.
Employee Benefits	6200	1176.97	Benefits without medical for tutors @\$5.88/hr (17.25%)

If you have any questions, please contact Deborah.Francis@azed.gov or (602) 364-3177.